

## Finalised Action Plan to address recommendations – publication November 2014

Recommendations from HE Review Report	Agreed Actions	Time and by whom
<p>1. Develop the Higher Education quality framework to embed the Quality Code and other appropriate external reference points (Enhancement)</p>	<ul style="list-style-type: none"> <li>- Develop a HE Quality Framework document</li> <li>- Introduce an Annual Quality Code document to be used in addition to SAR for annual Quality monitoring - reference FHEQ</li> <li>- Development and agreement of the document to be an agenda point on CMT meeting</li> <li>- RPK to take to Governors for approval</li> </ul>	<ul style="list-style-type: none"> <li>- Nov 2014 SMR</li> <li>- Oct 2014 CNZ</li> <li>- Nov 2014 RPK</li> </ul>
<p>2. Systematically monitor and evaluate the scope and effectiveness of student engagement as partners in quality assurance and enhancement (Expectation B5)</p>	<ul style="list-style-type: none"> <li>- SSLC to evaluate changes suggested by previous year – agenda item / minutes</li> <li>- Student rep to present SSLC meeting minutes to PMT / BofS meetings – agenda item / minutes</li> </ul>	<ul style="list-style-type: none"> <li>- Oct 2014 CNZ/PFT</li> <li>- Nov 2014 CNZ/PFT</li> </ul>
<p>3. Formalise deliberative structures to further promote enhancement of student learning opportunities (Enhancement).</p>	<ul style="list-style-type: none"> <li>- Introduce a HE Steering Group. Degree Co-ordinators to meet with AP Qual and AP Curriculum 3 times each Semester. Feedback from the HE Steering Group will be an agenda item for CMT meetings</li> </ul>	<ul style="list-style-type: none"> <li>- Sept 2014 SMR/CBN</li> </ul>

	<p>Purpose:</p> <ul style="list-style-type: none"> <li>- Discuss PMT/BofS outcomes and actions</li> <li>- Discuss SSLC outcomes and actions</li> <li>- Discuss SAR action points</li> <li>- Degree co-ordinators forward SSLC and PMT minutes to AP Qual</li> </ul>	<ul style="list-style-type: none"> <li>- Oct 2014 CNZ/PFT</li> </ul>
<b>Other points to address from report</b>		
<p>A2. The use of subject benchmarks is embedded in the structure of the programmes. However, College staff were unable to demonstrate a clear understanding of these and other relevant external reference points. The invisibility to the College of the relevant external reference points and subject benchmark statements is a risk to its ability to enhance provision.</p>	<ul style="list-style-type: none"> <li>- Request training re: Quality Code and subject benchmarks from associated HEIs.</li> <li>- College HE leads to disseminate to all HE staff</li> </ul>	<ul style="list-style-type: none"> <li>- Sep 2014 CNZ/PFT/HEI staff</li> <li>- June 2015 CNZ/PFT</li> </ul>
<p>A4. APME report - it is not clear how it refers specifically to College staff and students or to other collaborative organizations</p>	<ul style="list-style-type: none"> <li>- Note UofS did not run 2012-13.</li> <li>- Will be specific point in future APME reports</li> </ul>	<ul style="list-style-type: none"> <li>- Sep 2014 PFT</li> </ul>
<p>B5 Student representatives reported that they had not had training.</p>	<ul style="list-style-type: none"> <li>- Degree Co-ordinators to organise rep training though HEIs</li> </ul>	<ul style="list-style-type: none"> <li>- Sep 2014 CNZ/PFT</li> </ul>

<p>B5 The student partnership is potentially constrained in its effectiveness by the limited understanding of enhancement in the College.</p> <p>The University of Liverpool Staff Student Liaison Committee agenda does not yet fully facilitate deliberate enhancement of learning and teaching opportunities. The University of Salford Staff Student Committee agenda [64] is more explicitly tied to quality assurance and enhancement themes and identifies business accordingly.</p>	<ul style="list-style-type: none"> <li>- AP Qual and HE Co-ordinators to visit colleges awarded commended for enhancement on recent HE Review.</li> <li>- UofL SSLC agenda to use same headings as UofS agenda – agreed PMT meeting Sept 2014</li> </ul>	<ul style="list-style-type: none"> <li>- June 2015 SMR/ CNZ/PFT</li> <li>- Sep 2014 CNZ</li> </ul>
<p>B8 The review team find that the Self-Assessment Report is not evaluated against the Quality Codes or other appropriate external reference points.</p>	<ul style="list-style-type: none"> <li>- See Action point 1</li> </ul>	
<p>Summary Section The review team did not find evidence that the College's processes and educational goals were explicitly benchmarked to the Quality Code. Nor did it find evidence that the concept of enhancement, understood as taking deliberate steps to improve the quality of learning opportunities, explicitly informed College processes.</p>	<ul style="list-style-type: none"> <li>- See action point 1, 2 and 3</li> </ul>	

<p>Summary</p> <p>The review team found that the College's current monitoring processes were unable to identify and assess proactive and strategic enhancement opportunities</p>	<p>- Action point 3</p>	
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